**PROTECTION AND PERMANENCY M EMORANDUM, 15-06**

**TO:** Service Region Administrators

 Service Region Administrator Associates

 Service Region Clinical Associates

 Regional Program Specialists

 Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

 Division of Protection and Permanency

**DATE:**  May 22, 2015

**SUBJECT:**  Approval of Out of State Travel for Foster Children

The purpose of this memorandum is to clarify the approval process regarding out of state travel for foster children. If a child is **not** committed to the Cabinet the parents of the child must consent to the trip before approval can be granted. Language has been added to the Practice Guidance section of [SOP 4.54 Transportation and Out of State Travel with a Child in the Custody of the Cabinet](https://manuals.sp.chfs.ky.gov/chapter4/15/Pages/454TransportationandOutofStateTravelwithaChildintheCustodyoftheCabinet.aspx) clarifying this already existing requirement.

If you have any questions regarding this memorandum, please contact:

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